

## BOARD OF THE SHADOW SPONSOR BODY (SSB)

### Meeting Agenda

19<sup>th</sup> November – Archbishops’ Room, 1 Millbank

#### Induction (3pm)

Background to legislation and update on the R&R Bill – Kate Emms (Chief of Staff, Shadow Sponsor Body), David Livesley (Head of Business Processes, R&R Programme) and Tim Parkin (Bill Liaison Manager, Shadow Sponsor Body)	15.00
<i>Note – this first presentation is intended predominately for non-Parliamentarians, but all are welcome to join</i>	
Role of the Board – David Livesley (Head of Business Processes, R&R Programme)	15.30
Introduction to RIBA stages (Andy Piper, Head of Design, R&R Programme)	15.45
Finish	16.05

#### Break (10 mins)

#### Board meeting (4.15pm)

1. Minutes of previous meeting	16.15	
2. R&R Programme progress report	16.20	SSB/18/013
3. The vision for R&R	16.40	SSB/18/014
4. Approach to Palace brief development	17.00	SSB/18/015
5. Establishing the Delivery Authority	17.40	SSB/18/016
6. Restoration & Renewal of the Palace of Westminster and Northern Estate Programme: governance arrangements	17.55	SSB/18/017
7. Outline communications strategy for the R&R Programme	18.35	SSB/18/018
8. Financial year 2019-20 MTIP update	18.50	SSB/18/019
9. Shadow Sponsor Body workplan update	18.55	SSB/18/020
Finish	19.00	

#### Document enclosed for information

- Member questionnaire on Palace future design SSB/18/021