

BOARD OF THE SHADOW SPONSOR BODY

Meeting Agenda

10th September 2018 – Millbank House, room 320

Briefing

Tea & coffee. Photography

Welcome by Tom Healey 16:00

Background of R&R (brief history & timeline) – Tom Healey 16:05

History & lessons from the past – Caroline Shenton 16:15

R&R stakeholder engagement – Emma Wharton 16:45

Finish 17:05

Break (10 mins)

Board meeting

Introduction

1. Chair's opening 17:15

Intro to Sponsor Body executive team 17:30

2. Board members individual introduction (2mins each) 17:35

For decision:

3. Code of conduct (to include confidentiality & disclosure) 17:55 SSB001

4. Board Terms of Reference 18:10 SSB002

5. Draft MOU with Parliament 18:25 SSB003

6. Sponsor Board representation at Programme Board 18:40

7. Board induction options 18:45 SSB004

For noting:

8. Draft Bill 18:55 SSB005

9. Declarations of interest SSB006

Chair to close 18:57

Finish 19:00